



Application Form for Admission
FILL IN BLOCK LETTERS ONLY

Part – A

1) Student's Information

- a) Name: b) Gender: Male / Female
c) Date of Birth: d) Place of Birth:
e) Passport / ID No: f) Nationality:
g) Permanent Address:
h) Residential Address:
i) Contact Details:

Part – B

2) Parent's Information

- a) Name of father / guardian:
b) Address:
c) Occupation: d) Contact Nos:
e) Office Name & Address:
f) Name of Mother / Guardian:
g) Residential Address:
h) Occupation: i) Contact Nos:
j) Office Name & Address:

Part – C

3) To be completed by students of Ahmadhiyya International School

- a) Courses / Programs joined: Index: Class:
b) Period attended: from / to c) Exams completed:
d) Certificates awarded:

Part – D

4) To be completed by other school students

- a) Name of the school: b) Class: School Timing:
c) Grade achieved in English in the last academic term at school:
d) Certificates awarded:
□ □ □ □

Part – E (Please refer to the details in the brochure)

5) Course Information

- a) Name of the course: b) Course Code:
c) Duration: e) Course Fee: f) Registration Fee:

Student Reg No: [.....]
Emergency Contact No:
Contact No:
E-mail:

REGISTRATION FEE (NON-REFUNDABLE) MVR 250

- | | | |
|--|------------|---------------------|
| <input type="checkbox"/> LKG / UKG | | MVR: 1000 per month |
| <input type="checkbox"/> STARTERS | Grade 1, 2 | MVR: 1200 per month |
| <input type="checkbox"/> MOVERS | Grade 3, 4 | MVR: 1200 per month |
| <input type="checkbox"/> FLYERS | Grade 5, 6 | MVR: 1200 per month |
| <input type="checkbox"/> O/L PREPARATION | Grade 7, 8 | MVR: 1200 per month |

Please submit 2 Recent Photos (Stamp Size), copy of National Identity Card, Course Fee & Registration Fee (If applicable) at the time of submission of Application. Please read our Admission Policy overleaf and submit application with the signature of Student, Parent or Guardian.

Part - F

6) Admission Procedure

- Complete and return this form to the Admin office of Ahmadhiyya International School with 2 recent, Stamp Size Colour Photographs with the Applicant's name written at the back.
- Attach a Photo Copy of the national Identity Card or Birth Certificate.
- Enclose an initial payment (01-month, non-refundable course fee + registration fee) with this form.
The application cannot be processed unless it is submitted with the above documents & fees.
Cheques are not accepted towards payments for fees.
Online applicants must transfer the fee to **BML A/C 7703215157002 OR MIB A/C 901 01 57000014 1000, Ahmadhiyya International School** and send the slip by Viber to 7269922.

Part – G

7) Fee Payments

- Fees once paid are non-refundable not adjustable.
- Fees must be paid from August to July on or before 5th of every calendar month. Late payments will be accepted with a Late payment charge of MVR 10/- per day for the number of days overdue.
- Registration will be cancelled if payment for the month is not received latest by 15th of the calendar month and the seat could be allocated to a student in the waiting list to join. To continue studies after cancellation the student will have to re-register (Refer 6, a, b, c), if the seat is vacant.
- Please note non-attendance does not excuse the student from payment of fees.

Part – H

8) Attendance

- Every student has to secure a minimum of 75% attendance in each course. A student who has less than 75% attendance is subject to repeat the course.

Part – J

9) Holidays

- Classes at Ahmadhiyya International School will be closed on all Government & Public Holidays and for 5 days during each School Term Holiday.

I have read & understood the policies of Ahmadhiyya International School & I agree to abide by the rules and regulations of the Institute. I also agree to abide by the cancellation and refund policy of Ahmadhiyya International School.

Note: A parent / guardian or sponsor must sign on behalf of a student who is under 18 years of age.

Signature of student / parent:

Date:

For Office use only:

CHECKLIST ☐ 2 Photographs ☐ Copy of student National ID card / Birth Certificate ☐ Course Fee

Date of Admission: Classes commence date:

Class Code: Class Teacher:

Session: Time: Amount Paid:

Application processed by: Date:

Signature:

Approved by: